

## Graduate school Srinakharinwirot University

## Student Add/Drop Enrollment / Credits Request Form

To Dean of Graduate school

I (Mr./Mrs./Ms.) .....Last name .....Student ID Number.....

Graduate Candidate in ( ) Ph.D. programs ( ) combined Masters-Ph.D. programs ( ) Masters programs

in..... Field.....

Faculty of.....E-mail .....Tel.....

Semester ..... Academic Year ..... would like to request to

( ) Add a course ( ) Drop a course ( ) Register More Credits from ..... to .....

( ) Change enrollment from **Non Credit** to **Credit** ( ) Enrollment change from **Credit** to Non Credit( ) Register an **Audit (AU)**

( ) Others .....

No.	Course Code	Section	Course by Subjects	Credits	Instructor Signature

Reason for request: .....

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Student Signature ..... (Date) .....

**Remarks** 1) The requests for enrollment change i.e. adding/ dropping courses and examinations (English Proficiency test, Comprehensive Examination, Qualifying Examination) can be submitted within 2 weeks after the deadline specified by graduate school academic calendar. An explanation and justification must be provided along with required documents (if any).

2) The result will be informed within 7 days.

1. Advisor's Decision	4. Graduate School's Decision
Signature ..... (.....) Date .....	<b>4.1 Academic Section</b> ( ) Approve and authorize ..... to operate ( ) Others ..... Signature ..... (.....) Date .....
2. Program's Administrative Board Decision	4.2 Dean of Graduate School
Signature ..... (.....) Date .....	( ) Approve ( ) Disapprove Signature ..... (.....) Date .....

Registration Section

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Signature ..... (Date) .....